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Jacob K. Javits Convention Center New York, NY July 18 - 19, 2023



Exhibiting Quick Facts

Deadline to receive Advance Rates: Furniture and Accessories: June 19, 2023

Graphics: June 12, 2023

See our Additional Order Form for more info

Booth Package:

10x10: Veloce Fabric System Structure, 2 LED arm lights*,1 tables, 3 chairs,2 t-racks,1 waste

basket, 1 company logo

10x20: Veloce Fabric System Structure, 4 LED arm lights*,2 tables, 6 chairs, 3 t-racks, 1 waste

basket, 1 company logo

10x30: Veloce Fabric System Structure, 6 LED arm lights*, 2 tables, 6 chairs, 3 t-racks, 1 waste

basket, 1 company logo

*Lights only on specific booth indicated on the floor plan; please check with the Show Organizer your booth location

Carpet Color: Existing building carpet

Show Colors: Backwall - White Fabric Sidewall - White Fabric

* No form of tape, double sided included, will adhere to the fabric walls. Please contact FB

International Inc. for wall hanging options

Exhibitor Move In: River Pavilion: Monday, July 17, 2023 from 12:00pm (noon) to 4:00 pm

* All exhibitors must be fully installed by 4:00pm of Monday, July 17th, 2023

Show Days: Tuesday, July 18, 2023 9:00am-6:00pm

Wednesday, July 19, 2023 9:00am - 5:00pm

Exhibitor Move Out: Wednesday, July 19, 2023 5:01pm - 8:00pm

* Empties will be returned approximately 2 hours after the show is closed

Reroute Freight: Thursday, July 20, 2023 12:00pm (noon)

* All exhibitor material must be removed from the facility by 12pm (noon) on Thursday, July 20, 2023. Any remaining material will be brought to the FB International warehouse to await disposition at exhibitor's expense

Move-Out Note: All carriers must check in by 9am on Thursday, July 20, 2023 to ensure freight is removed by the dead-line

FB International Service Desk: Staff will be available for any furniture/booth/shipping/graphic inquiries

Monday, July 17, 2023 12:00pm (noon) - 5:00pm

Tuesday, July 18, 2023 8:00am - 5:00pm Wednesday, July 19, 2023 8:00am - 8:00pm

<u>Labor Information:</u> If you are using FB International labor to assist in your Installation/Dismantling of your booth

please fill out and submit the Labor Order Form. Please note rates, hours, and instructions

reflected on said forms. Exhibitors supervising labor are required to pick up

and release labor at the FB International Service Desk

Overtime Charges: Please be advised that overtime charges for any type of labor will apply anytime after 4:30pm



FB INTERNATIONAL. INC 1 Raritan Road, Oakland, NJ 07436 TEL: +1 (201) 337-1985 FAX: +1 (201) 337-4848 EMAIL: customerservice@fbinternational.net

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Exhibiting Quick Facts

Excessive Trash and Booth Abandonment:

Any materials left in and/or around your booth booth, by the end of the alloted move out time, without shipping labels will be considered abandoned and deemed trash. The exhibitor will be charged accordingly for the removal and disposal of said items. Charges may include dismantle labor, forklift labor, and or dumpster fees.

Advance Warehouse Shipment:

Materials should be shipped to arrive at our warehouse NO LATER THAN July 3, 2023. Freight received after this date will incur a 25% late handling fee. FB International is not liable for any shipment received after July 3, 2023. If you can not keep to the deadline please ship directly to show site.

Funtional Fabrics Fair (Your company name and booth # and amount of pieces) FB International Inc. 1 Raritan Road Oakland, NJ 07436

See our Shipping & Drayage form for complete details

Direct Shipment to Facility:

c/o

Shipments will be received at the exhibit facility on Monday 17, 2023 between 8am - 2pm

Funtional Fabrics Fair (your company name and booth #) FB International Inc

Jacob K. Javits Convention Center

369 12th Avenue New York, NY 10001 See our Shipping & Dryage form for complete details

* Please note: Any materials received by FB International are subject to material handling charges and are the exhibitor's responsibility. This applies to all items not ordered through the Official Show Vendors. Please refer to the Material Handling Forms for rates

Assistance:

We want you to have a successful show. If you are having trouble finding what you need or if we can be of assistance, please email our Customer Service Department at customerservice@fbinternational.net