Citadel Security Agency
34 91st Street
Brooklyn NY 11209
Phone 212-509-5570
ian@citadelsecurityagency.com

INVOICE

DATE:
INVOICE #
BOOTH #

FUNCTIONAL FABRIC FAIR
POWERED BY PERFORMANCEDAYS

2018

Name
Company
Address
City, State Zip
Phone **Mobile**
E-mail

Comments or Special Instructions: *Guards are employed on a shift to shift basis. Guard service prior to or after regular hours are billed on an hour to hour basis. Weekends are considered overtime. Six (6) hour minimum applies. Payment is due prior to start of services. Guards not relieved at designated time will result in additional overtime charges. Cancellations must be made 48 hours in advance to avoid fees Changes to start times can not be accommodated on site with same day requests.*

RATES
$26.00/hr Monday - Friday
$39.00/hr Saturday-Sunday & Holidays
$50.00/hr Armed Straight Rate

QUANTITY	DAY	DATE	Midnight x 8am	8am x 4pm	4pm x Midnight	TOTAL HOURS	Hourly Rate	AMOUNT
	Friday	7/20/18					$ 26.00	$ -
	Saturday	7/21/18					$ 39.00	$ -
	Sunday	7/22/18					$ 39.00	$ -
	Monday	7/23/18					$ 26.00	$ -
	Tuesday	7/24/18					$ 26.00	$ -
	Wednesday	7/25/18					$ 26.00	$ -
							Administrative Fee $275.	
							subtotal	$ -
							SALES TAX. 8.875%	$ -
							TOTAL	$ -

	2018, July	
Show Hours	**Mon. 23rd**	**9am - 5pm**
	Tue. 24th	**9am - 5pm**

Administrative Fee does not apply to payment by Check or Wire Transfer

VISA MasterCard AMERICAN EXPRESS DISCOVER

THANK YOU FOR YOUR BUSINESS

Name on Card :	**Security Code:**
Card #:	**Expiration Date:**

Make all checks payable to **Citadel Security Agency, Accounts Payable, 34-91st Brooklyn NY 11209**

If you have any questions concerning this invoice, contact Ian Askaran at 212-509-5570 or ian@citadelsecurityagency.com