



JACOB K. JAVITS CONVENTION CENTER EMERGENCY EVACUATION PLAN SHOW SAFETY INSTRUCTIONS

Jacob K. Javits Convention Center (JJCC) facilities are equipped with electronic fire detection and alarm systems which are designed to notify our Command Center of the location of any incident that triggers a detector or activates the sprinkler system. Once an alarm has been initiated, members of JJCC's trained staff immediately respond to the location of the alarm, determine the source, assess the situation and report back to the Command Center with their evaluation. Evacuation is not automatic and is only ordered when warranted. In the event of fire, our facilities are equipped with fire suppression systems to control and extinguish fires of major consequence. In addition, portable fire extinguishers have been strategically placed throughout the property to allow for extinguishing fires in their incipient stage, before they endanger our patrons and employees.

Emergencies which may warrant evacuation of the Convention Center may include uncontrolled or uncontained fire, explosion, toxic chemical release, aviation incident or earthquake. Emergency conditions will be confirmed by JJCC Public Safety or Show Security and communicated to the JJCC and Show Management Personnel.

Throughout the process, the JJCC Evacuation Supervisor will be responsible for communication and coordination with local emergency first responders, such as the New York City Police Department (NYPD) and the New York City Fire Department (FDNY).

EMERGENCY ANNOUNCEMENTS

If an evacuation is necessary, the alarm system will be activated, horns will sound, flashers will be visible throughout the area and emergency announcements will be made over the public address system. Guests should follow instructions provided in the announcement. If no announcement is heard, guests should take all personal belongings and evacuate quickly and safely via their nearest exit.

EMERGENCY EXITS

Emergency exits throughout the JJCC are clearly marked with illuminated signs that are supported by the emergency power system and continue to function even during periods of power outage.

Each level of the JJCC has diagrams which indicate:

- Evacuation Routes
- Defibrillator Locations
- House Phone Locations
- Emergency Pull Station Locations
- Fire Hose/Extinguisher Locations
- Muster Areas for Persons Requiring Assistance

DURING AN EVACUATION

During an evacuation, JJCC Public Safety Security and Show Security will move to exit locations and ensure that guests are directed to the nearest safe exit from their location. Guests will be encouraged to move quickly but safely and, upon evacuation, move away from the JJCC.

EVACUATION SAFETY

- Listen for instructions via the public address system
- Remain calm and proceed in an orderly manner
- Leave the facility through the nearest exit as instructed
- Do not attempt to use elevators or escalators
- Assist elderly and disabled persons
- Once outside, move away from the building
- Do not try to re-enter the building until an "all clear" message is given by JJCC Public Safety or First Responders

ADDITIONAL INFORMATION

For additional information about JJCC safety procedures, please contact:

Public Safety Department
Jacob K. Javits Convention Center
655 W. 34th Street
New York N.Y. 10001
Office: 212-216-2222
