

INBOUND MATERIAL HANDLING ORDER FORM



FB INTERNATIONAL, INC
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 EMAIL: customerservice@fbinternational.net

FUNCTIONAL FABRIC FAIR
 POWERED BY PERFORMANCEDAYS
 MUNICH | NEW YORK | PORTLAND

Oregon Convention Center
 777 NE Martin Luther King Jr Blvd.
 Oregon, OR 97232
 April 4-5, 2023

COMPANY _____

PHONE # _____

BOOTH # _____

CONTACT PERSON _____

EMAIL ADDRESS _____

Exhibitors are NOT allowed to use any equipment to move their material into the show, i.e. dolly or pallet jack. Material needs to be dropped off at the loading dock. Hand carry material may be brought into the show.

ADVANCE SHIPPING DEADLINE: January 30 - February 20, 2023

All inbound shipments must be scheduled and prepaid by emailing a completed inbound material handling and payment forms to customerservice@fbinternational.net

ADVANCE SHIPMENT TO FB INTERNATIONAL WAREHOUSE

Rates include material unloaded at warehouse, storage prior to the opening of the show, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

| | <u>Advance Rate</u> (200lbs minimum) | <u>Regular Rate</u> (200lbs minimum) |
|-------------------|-----------------------------------------|-----------------------------------------|
| Crated Material | \$159.00 per 100 lbs. | \$193.00 per 100 lbs. |
| Uncrated Material | \$182.00 per 100 lbs. | \$220.00 per 100 lbs. |

Warehouse hours: 8:00am- 4:00pm, Lunch 1:00pm-2:00pm, Mon.- Fri.

DIRECT SHIPMENT TO SHOW SITE

Rate include material unloaded at show site, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

| | <u>Straight Time Rate</u> (200lbs minimum) | <u>Overtime Rate</u> (200lbs minimum) |
|-------------------|-----------------------------------------------|------------------------------------------|
| Crated Material | \$130.00 per 100 lbs. | \$160.00 per 100 lbs. |
| Uncrated Material | \$142.00 per 100 lbs. | \$176.00 per 100 lbs. |

Note: Overtime (OT) is prior to 8:00am & after 4:30 pm Mon-Fri, all day Sat & Sun

SMALL PACKAGES TO FB WAREHOUSE OR SHOW SITE

Material received without documentation to our warehouse will be delivered without guarantee of piece count or condition. Maximum weight is 50lbs. per carton up to a total of 200lbs, per delivery.

| | |
|---------------------------------------|---------|
| Small Package, 1st Carton | \$62.00 |
| Small Package, Each Additional Carton | \$43.00 |

IMPORTANT INFORMATION

- * FB International Payment Policy and Limits of Liability and Responsibility
- * Material Handling Information & Additional Charges
- * Material Handling Q&A

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS TO WAREHOUSE

Advance Rate
January 30 - February 20, 2023

Regular Rate
February 21 - March 10, 2023

Shipments arriving in this time frame and order forms received **WITHIN** February 20, 2023 will be charged advance rates.

Shipments arriving in this time frame and order forms received **AFTER** February 20, 2023 will be charged regular rates.

Shipments received after March 10th will NOT BE ACCEPTED. PLEASE SHIP DIRECTLY TO SHOW SITE.

**Direct to show site on
 April 3, 2023**

**DIRECT SHIPMENTS MUST ARRIVE Monday April 3rd, 2023
 BETWEEN 8am & 4pm and truck deliveries must be scheduled with
 FB International prior to the event.**

PLACE ORDER HERE:

Where is this shipment going?

| <u>Check One</u> | <u>Delivery Date</u> | <u>Time</u> | <u>Carrier</u> |
|----------------------------------------------|----------------------|-------------|----------------|
| <input type="checkbox"/> Advance Warehouse | _____ | _____ | _____ |
| <input type="checkbox"/> Direct to Show Site | _____ | _____ | _____ |

What are we shipping?

Please indicate quantity, size and weight.

| <u>QTY</u> | <u>Description</u> | <u>Length x Width x Height(inches)</u> | <u>Weight (lbs.)</u> |
|------------|--------------------|----------------------------------------|----------------------|
| _____ | Crates | _____ | _____ |
| _____ | Carton | _____ | _____ |
| _____ | Case/Trunk | _____ | _____ |
| _____ | Skit/Pallet | _____ | _____ |
| _____ | Uncrated | _____ | _____ |
| _____ | Others | _____ | _____ |

Total Weight _____

Calculate Material Handling Charges

| MATERIAL DESCRIPTION | WEIGHT | CWT | RATES | TOTAL PRICE |
|----------------------|--------|-----|-------|-------------|
|----------------------|--------|-----|-------|-------------|

| | | | | |
|-----------------|--------------------|--|---------------------|------------|
| EXAMPLE: | | | <u>Advance Rate</u> | |
| Crates | 200 lbs. ÷ 100 = 2 | | X \$159.00 | = \$318.00 |

| | | | | |
|--|---------|--|---|------|
| | ÷ 100 = | | X | = \$ |
|--|---------|--|---|------|

| | | | | |
|--|---------|--|---|------|
| | ÷ 100 = | | X | = \$ |
|--|---------|--|---|------|

| | | | | |
|--|--|--|------------------|----|
| | | | Sub Total | \$ |
|--|--|--|------------------|----|

| SMALL PACKAGE DESCRIPTION | PRICE | X | QTY | TOTAL PRICE |
|---------------------------|-------|---|-----|-------------|
|---------------------------|-------|---|-----|-------------|

| | | | | |
|---------------------------|---------|---|---|----|
| Small Package, 1st Carton | \$62.00 | X | = | \$ |
|---------------------------|---------|---|---|----|

| | | | | |
|---------------------------------------|---------|---|---|----|
| Small Package, Each Additional Carton | \$43.00 | X | = | \$ |
|---------------------------------------|---------|---|---|----|

| | |
|----------------------------|----|
| 1. Total Estimated Charges | \$ |
|----------------------------|----|

| | |
|-------------|----|
| 2. Tax 0.0% | \$ |
|-------------|----|

| | |
|---------------------|----|
| 3. Payment Enclosed | \$ |
|---------------------|----|

I agree in placing this order that I have accepted the attached FB International Payment Policy and the Limits of Liability and Responsibility

| | |
|------------------------------------------------|------|
| Authorized <input checked="" type="checkbox"/> | DATE |
|------------------------------------------------|------|

AUTHORIZED NAME - PLEASE PRINT